



City of Cleveland

Justin M. Bibb, Mayor

Department of Finance
Division of Purchases and Supplies
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May 8, 2024

ADDENDUM NO. 1

BID TITLE: **File No. 51-24 – Interior Landscaping for the Various Divisions of the Department of Port Control**

BID DUE: Friday, May 24, 2024 at 12 o'clock noon (Eastern Time) Attention Bidders:

We have been requested to issue the addendum to advise vendors of the following:

1. Bid Opening Date – Extended to Friday, May 24, 2024 at 12:00 noon.
2. Site Visit – Scheduled for Monday, May 13, 2024 at 10:00 am.
3. Question Due Date – Extended to Wednesday, May 15, 2024 at 12:00 noon.
4. Pre-bid Attendance Sheet and Minutes.
5. Pre-bid Inquiries and Responses.

Please ensure that a copy of this addendum is included and returned with the bid specifications furnished to you by this office, as it will have the same force and effect as if it were part of the specifications originally issued.

If you have any questions regarding the attached, please contact Steven Decker at sdecker@clevelandohio.gov. Thank you for your prompt attention and assistance in this matter.

Signature of Potential Bidder & Name of Company

Today's Date

Thank you,

/x/ Steven Decker

Steven Decker, Deputy Commissioner
Division of Purchases and Supplies

**RTA TUNNEL MEMBRANE REPLACEMENT, RE-BID
DEPARTMENT OF PORT CONTROL**

ADDENDUM No. 1

PRE-BID MEETING AND MINUTES

5/1/2024 10:00 am EST

Attendance

City: Keith Prawalsky- DPC Procurement
Patrick Ruedisueli- DPC Airport Operations
Erin Conroy- DPC Airport Operations
Steven Decker- COC Purchases and Supplies
Michael Mystic- DPC CLE
Melissa Brkich- DPC CLE

Potential Bidders: Elias Lignos- ESK Landscaping

INTRODUCTION- Prawalsky 10am start intro of landscaping project and agenda

SCOPE- Pat Ruedisueli overview of general scope, opening to questions

QUESTIONS- questions will be answered in addendum 1, Ruedisueli, Mystic, Conroy Q&A all questions should be submitted to sdecker@clevelandohio.gov and purchasing@clevelandohio.gov

COC – Decker make sure to submit, signed and notarized affidavit, W-9, vendor information form, signed and dated bid items sheet and specifications, OEO docs are signed and included.

CONCLUSION - Prawalsky

**RTA TUNNEL MEMBRANE REPLACEMENT, RE-BID
DEPARTMENT OF PORT CONTROL**

ADDENDUM No. 1

QUESTIONS AND RESPONSES

1.	Question	Please send pre-bid sign in sheet and minutes.
	Answer	See addendum 1 pre-bid conference attendance and minutes.
2.	Question	Please send over the prevailing labor rates for this project including benefit package.
	Answer	Since this bid is not a public improvement, it does not apply. However, they will need to comply with Cleveland Fair Employment Wage requirements. Cleveland Fair Employment Wage Requirement Documents are included in the bid packet.
3.	Question	Are you allowed to use apprentices from the labor unions ?
	Answer	Yes. The apprenticeship certificate must be submitted prior to utilization though as supporting documents.
4.	Question	Is there a site map showing locations pertaining to contract work areas?
	Answer	No map. Areas will include inside the terminal & upper & lower roadways
5.	Question	Will plants be change out per seasons?
	Answer	DPC can request plant changes at any time.
6.	Question	Can we have a site visit ?
	Answer	Yes. Site visit will be held on May 13, 2024 at 10:00 am. Please pre-register with Steve Decker, sdecker@clevelandohio.gov
7.	Question	Will there be new soil in planters?
	Answer	No, vendor must supply new soil in planters.
8.	Question	Confirm the Insurance requirements for this project.
	Answer	Insurance requirements included in the bid packet are correct. Airside minimums.
9.	Question	Does Interior work have existing planter or is contractor furnishings new platers inside and outside?
	Answer	No existing planters. Contractor will provide all furnishings.