

**CITY OF CLEVELAND  
DEPARTMENT OF PUBLIC SERVICE  
DIVISION OF ENGINEERING & CONSTRUCTION  
BUREAU OF SIDEWALKS  
ROOM 518 CITY HALL 216-664-2474**

**All Property owners in the City of Cleveland are responsible for the maintenance/repair of the sidewalks, apron, and curb and or gutter, which abuts their property as per City of Cleveland codified ordinance 505.11.**

**SIDEWALK AND OBSTRUCTION PERMITS**

A Sidewalk permit is required for all repair /replacement of existing sidewalks, aprons, curbing and sidewalk intersections that are located within the city's right of way area. Property owners, their agents or bonded sidewalk contractors may perform the repairs. There is a \$25.00 fee for the sidewalk permit, which can be obtained in room 518 City Hall between the hours of 7:30 am to 4:00 pm. only. Payment can be made by cash, check or money order made payable to The City of Cleveland.

A pre-pour inspection may be required prior to concrete placement. All form work shall be in place and sub base compacted. If a pre-pour inspection is indicated on your permit, please contact the Bureau of Sidewalks, between the hours of 7:30 am-8:30 am Monday through Friday, to schedule the inspection. A minimum of 24 hours advance notice is required for all inspections.

Sidewalk permits are not issued between November 15 and February 1 unless approved by the Director of Pubic Service with cold weather placement procedure submitted and approved.

An Obstruction permit is required for all repairs performed in the Central Business District and at all locations citywide in, which a main street is obstructed. Please call 664-2174 or go to room 122, City Hall Street Permits Office for information and an application.

All repairs are to be performed per the City of Cleveland standards and detail drawings, which will be provided with the sidewalk permit or upon request.

**CITY STANDARDS**

**SIDEWALK, DRIVEWALK AND APRON REPAIRS**

Sidewalk, drive walk and apron replacements are to done in concrete with an air entrained concrete mix that has a minimum of 650 lbs. Cement per c.yard. Full slab repairs are required, joint-to-joint with a broom finish and to the city's specifications. Concrete shall be placed on compacted 2" thick base of sand or gravel. **Premium fill material shall be placed and compacted in lifts of 6 inchs at all areas that the sub grade has been excavated. New brick, concrete or granite pavers must have approval prior to installation.** Full sandstone slabs may be relayed/reset if not broken or if the surface is dished or worn smooth. All sidewalk repairs in the Central Business District must be 6-inch thickness. Sidewalk repairs in residential areas are to be 4-inch thickness and all residential drive walk and aprons are to be 6-inch thickness. At all changes in slab thickness, ½" thick expansion joint material shall be placed and also at minimum of 30' intervals. All areas of new construction shall be protected and barricaded until the area can be opened to pedestrian or vehicle traffic without damage.

All commercial properties citywide are to have 8-inch thick drive walk and apron.

## TREE ROOT GRINDING

The Division of Urban Forestry must perform grinding of tree lawn tree roots if located, under the sidewalk area prior to the repair of the sidewalk. Please call 664-3104 to schedule the root grinding. The tree roots must be exposed prior to grinding. All Tree roots from trees located on private property that are causing sidewalk damage/ uplift are the property owner's responsibility to have removed prior to the repair of the sidewalks.

## CURB REPAIRS

May be concrete or in kind material; this varies in which city district the repairs are to made. The City Planning Commission, room 501 city hall must be notified of any proposed changes of existing curbing material.

## SIDEWALK INTERSECTIONS

All new sidewalk intersections shall be constructed to meet the Federal Government Mandated A.D.A. (AMERICANS WITH DISABILITIES ACT) requirements. Detailed ramp standards are available to assist in construction.

## ESTABLISHING NEW SIDEWALKS, APRONS OR CHANGING CURB LINE

To establish new sidewalks, aprons or curbing, the Division of Engineering and Construction must review and approve the detailed plans prior to the issue of a sidewalk permit.

A Curb cut permit must be applied for and approved **prior to establishing** a new apron and drive section of sidewalk. Curb cut permits applications can be obtained from the Streets Permits Dept. Room 122 City Hall.

Changing of the existing sidewalk width, grade, curb line, paving of a tree lawn, or removal of an existing paved tree lawn to landscape must be approved by the Director of Public Service prior to the issue of a sidewalk permit. Detailed drawings are required to be submitted to the Commissioner of Engineering for approval.

## TREE LAWN PARKING AREAS

Paving of a tree lawn for vehicle parking requires a separate tree lawn-parking permit to be applied for. A detailed drawing must be submitted showing location and size of the proposed parking area, measurements of the existing sidewalk, tree lawn, underground utilities, and all existing obstructions located on that side of the property and details showing the new pavement type and stripping. **No work can start until this permit is approved.**

**ALL PERMITS ARE TO BE POSTED ON THE JOBSITE DURING CONSTRUCTION AND AVAILABLE FOR REVIEW ON REQUEST BY AUTHORIZED CITY PERSONAL.**

**Failure to secure an obstruction and or a sidewalk permit may result in a stop work order, traffic fines and other penalties as permitted by City ordinances.**