



**City of Cleveland**  
**Department of Building and Housing**  
 601 Lakeside Avenue, Room 505, Cleveland, Ohio 216-664-2910  
**SUPPLEMENTAL SIGN APPLICATION**

This form must accompany the OBC Regulated Building Application  
**ONE (1) FORM PER SIGN IS REQUIRED**  
**INCOMPLETE FORMS/APPLICATIONS WILL NOT BE REVIEWED**

Project Address \_\_\_\_\_ Date \_\_\_\_\_  
 Sign Owner Name \_\_\_\_\_ Address \_\_\_\_\_ Phone No. \_\_\_\_\_

**Description of Sign**

Type of sign:  Monument  Window  Pole  Wall  Banner  Projection  Billboard  Other \_\_\_\_\_

Location of sign on property \_\_\_\_\_  
 Measurements of Sign: Length \_\_\_\_\_ Width \_\_\_\_\_ Height \_\_\_\_\_ Area \_\_\_\_\_ Weight \_\_\_\_\_

Width of Building Front \_\_\_\_\_ Sign Material \_\_\_\_\_ Combustible: Y \_\_\_\_\_ No \_\_\_\_\_

Type of Illumination \_\_\_\_\_ Sign Faces: 1 \_\_\_\_\_ 2 \_\_\_\_\_

Location of sign on building \_\_\_\_\_

Projection over public property \_\_\_\_\_ Width of sidewalk \_\_\_\_\_ Height above walk \_\_\_\_\_

What will the proposed sign advertise? \_\_\_\_\_

Are there any existing signs on the property advertising the same building or tenant? \_\_\_\_\_, if yes, explain.  
 \_\_\_\_\_  
 \_\_\_\_\_

What are the size(s), number(s) and type (i.e. wall, monument, pole) of existing signs?  
 \_\_\_\_\_  
 \_\_\_\_\_

Describe fully the construction of the frame of the proposed sign. \_\_\_\_\_  
 \_\_\_\_\_

Describe fully the size and number of the supports and braces of the proposed sign. \_\_\_\_\_  
 \_\_\_\_\_

Describe fully the anchorage and the construction of the structure to which the proposed sign will be fastened.  
 \_\_\_\_\_  
 \_\_\_\_\_

Any permit granted as a result of the statements made on this application will become void if found that these statements are untrue.